



How to use Google classroom - Parent Guide

Here is a YouTube link to how to use Google classroom, should you wish to follow this: <https://www.youtube.com/watch?v=2lowi-gmbys>

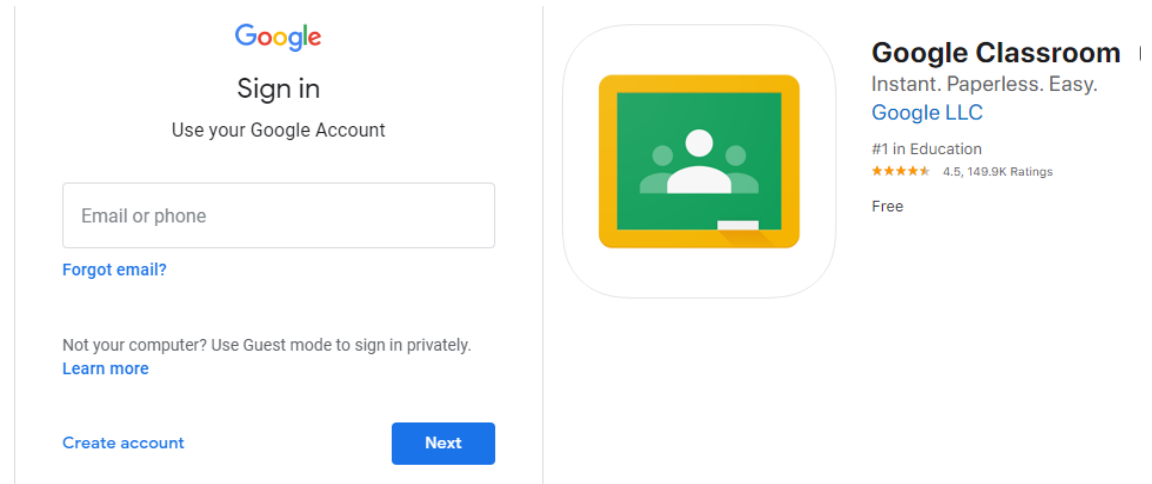
How to log-in

- 1) Go to classroom.google.com. This can be accessed through either **Internet Explorer** or **Google Chrome** – it tends to work best on Chrome. There is a ‘**Google Classroom**’ app that can be downloaded as well on tablets or phones.
- 2) Enter the email address that has been provided for your child. *Please note that children will not have the ability to email from this address – it’s only used for the purpose of logging into Google classroom.*

Username:

.....@glenaireprimary.co.uk

Password: *Your child will have their own personalised password.*



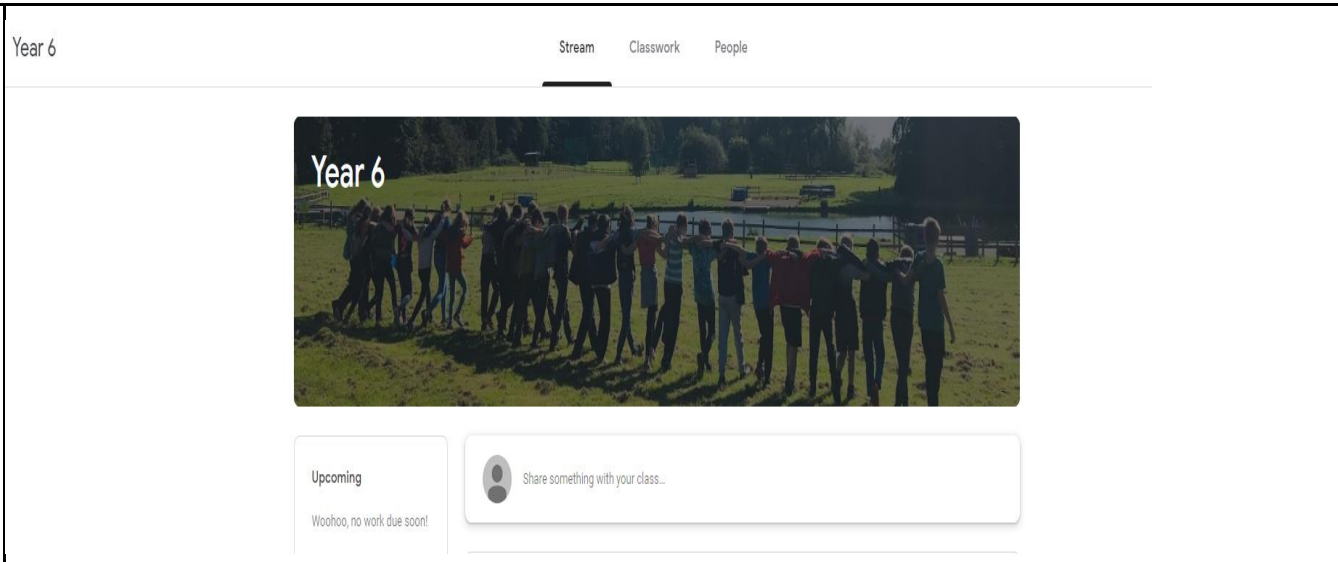
The screenshot shows the Google Classroom sign-in interface. At the top, the Google logo is displayed, followed by the text 'Sign in' and 'Use your Google Account'. Below this is a text input field labeled 'Email or phone'. A link for 'Forgot email?' is positioned below the input field. Further down, there is a link for 'Not your computer? Use Guest mode to sign in privately.' and a 'Learn more' link. At the bottom left, there is a 'Create account' link, and at the bottom right, there is a blue 'Next' button. To the right of the sign-in form, there is a large icon of a green chalkboard with a white person silhouette, and a card for 'Google Classroom' by Google LLC. The card includes the text 'Instant. Paperless. Easy.', a star rating of 4.5 (4.5, 149.9K Ratings), and the word 'Free'.



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'Stream'

This is the main page that the children will see when they log on their Google classroom. Notifications, messages to the whole class, and whole class feedback may be posted on here by your child's class teacher.



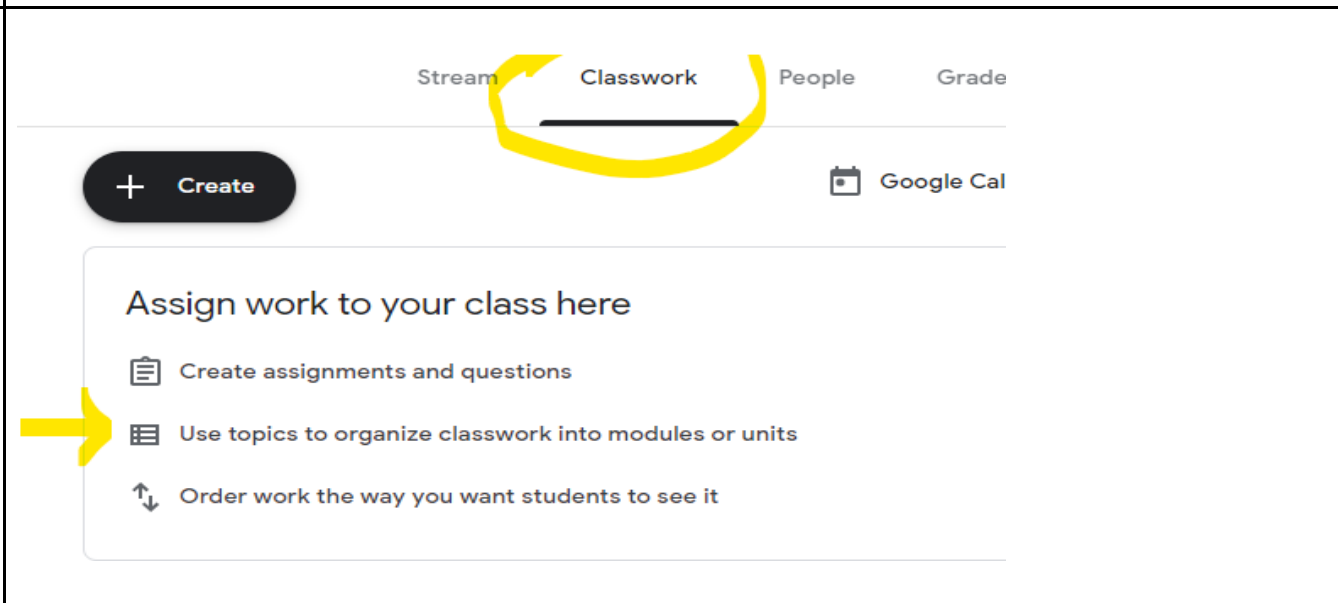
The screenshot shows the 'Stream' tab selected in a Google Classroom interface for a class named 'Year 6'. At the top, there are navigation tabs for 'Stream', 'Classwork', and 'People'. Below the tabs is a large photo of a group of children standing in a circle outdoors. Underneath the photo, there is an 'Upcoming' section with a post that says 'Woohoo, no work due soon!'. To the right of this is a text input field with a person icon and the placeholder text 'Share something with your class..'

'Classwork'

Within this section, there will be different 'Topics' where children will find different assignments, quizzes, links to learning and various other resources to support and enhance children's learning at home.

When a child has completed any form of assignment, there is a button that they will need to click that says '**Turn in**'. It's really important that they click this once they are happy for their work to be submitted to their teachers.

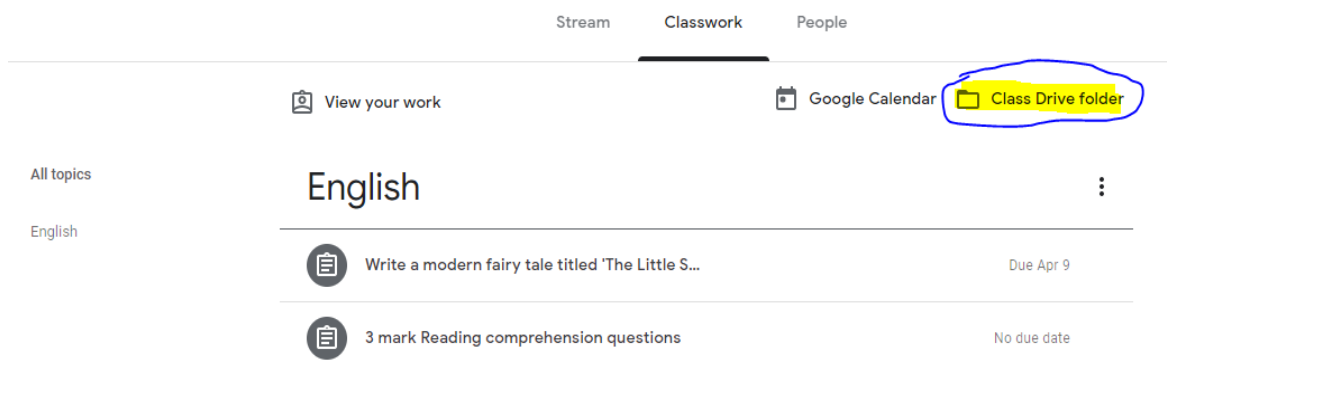
If a child wants to ask a personal question on an **assignment** that they are working on, there is an option for them to send a **private**



The screenshot shows the 'Classwork' tab selected in a Google Classroom interface. At the top, there are navigation tabs for 'Stream', 'Classwork', 'People', and 'Grade'. Below the tabs is a 'Create' button with a plus sign and a 'Google Cal' icon. The main content area is titled 'Assign work to your class here' and contains three options: 'Create assignments and questions', 'Use topics to organize classwork into modules or units', and 'Order work the way you want students to see it'. A yellow arrow points to the second option, and a yellow bracket highlights the 'Classwork' tab.



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<p>comment to their class teacher about their work. This can then allow the class teacher to support accordingly and provide some individual feedback where and when appropriate.</p>	
<p><u>Class Drive Folder</u> This is the folder where children can find all their work and any other additional learning resources to support their learning. When your child's class teacher puts anything additional into that folder, notifications should appear on the Stream. However, should this not be the case, just keep checking into this folder on a regular basis.</p>	 <p>The screenshot shows the Google Classroom interface. At the top, there are tabs for 'Stream', 'Classwork', and 'People'. Below these, there are icons for 'View your work', 'Google Calendar', and 'Class Drive folder'. The 'Class Drive folder' icon is highlighted with a blue circle. Below this, the subject 'English' is displayed. There are two assignments listed: 'Write a modern fairy tale titled 'The Little S...' due Apr 9, and '3 mark Reading comprehension questions' with no due date.</p>
<p><u>How often will teachers update the classroom?</u> Your child's class teacher will update work on a daily basis, and once we are up and running, there will be a timetable of 'live' or video sessions to log into at set times. Please support your child to log on to Google classroom every day to check for the day's work and to follow their daily timetable.</p>	
<p><u>A final note</u> <i>Every Google Classroom for each year group will look different and expectations will differ from year group to year group. We have looked carefully at how we think children at each phase of school will benefit best from remote learning and we appreciate that it will take us all a little time to get used to new ways of working, but it is essential that children have the best learning we can all manage, given the school time they have already missed because of the pandemic. Above all, Google Classroom is a fantastic online learning resource and we know your child will continue to get the best learning experiences that their class teacher can provide in these circumstances.</i></p>	